

Law Student Extern Position

UNITED STATES FEDERAL GOVERNMENT National Labor Relations Board, Region 19

Jackson Federal Building
915 Second Ave., Suite 2948
Seattle, WA 98174 -1068

Web Address: <http://www.nlr.gov>

Contact Person: Brian J. Sweeney, Deputy Regional Attorney

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Subject Area: Labor Law

Location: Seattle, Jackson Federal Building

Description: The purpose of this posting is to notify students of the Region's decision to offer an extern position to a qualified law student for the 2018 (fall) - 2019 (spring) school year and to provide information regarding that position.

Aside from the extern position, the Board has not allocated, at this time, funding for a paid **intern** position in Region 19 for the summer of 2018. However, Region 19 will consider sponsoring a qualified law student who is awarded a **grant** (e.g., by a law school, bar association, and/or by other sponsoring entities) to work during the summer of 2018 with a governmental entity.

As for the extern position, the successful applicant would be required to work approximately 16 hours a week in the Seattle Regional Office during times when law school classes are in session during the 2018 - 2019 school year. The extern's precise work schedule at the Region will be set by a Region 19 Deputy Regional Attorney and the extern. That work schedule will account for and flex around the extern's class schedule. Consistent with past practice, the extern would **not** be required to work during the week(s) of final exams or during the Christmas/New Year holiday and spring breaks. These breaks also include the period between classes ending and final exams beginning. In return for 16 hours of work a week at Region 19, the extern shall earn credits from his/her law school for the three quarters (fall through spring) or two semesters of work with the Region. This externship will not run through the summer.

The extern will be trained in the Board's administrative investigative and case handling techniques and procedures and then will be assigned primarily to investigate unfair labor practice charges. Following completion of the investigation, the extern will draft a report containing relevant and material evidence from the investigation, an analysis of applicable Board (labor) law, and a recommendation to Regional management regarding the appropriate

disposition of the case (e.g., dismiss the charge, issue complaint absent settlement, etc.).

During the externship, the extern will be closely supervised by a Deputy Regional Attorney. Additionally, the extern could attend unfair labor practice and/or representation case hearings, and assist in a few Board conducted trials and/or representation elections, scheduling and workload permitting. Students may learn more about the NLRB by accessing our website (www.nlr.gov), emailing Brian.Sweeney@nlrb.gov, and/or by telephoning Mr. Sweeney at 206-220-6327.

As in prior years, the 2018 - 2019 extern position will be open to law student applicants from Seattle University School of Law and the University of Washington School of Law. Furthermore, the Region is an equal opportunity employer and strongly encourages law students with diverse backgrounds to apply for this opportunity.

Applications for the extern position must be received by Mr. Sweeney at the Region **no later than Friday, March 16, 2018**. However, extern applicants **must** initially coordinate their application process with their respective law school's extern program. Applicant interviews with Region 19 will occur during March and/or early April 2018 with the goal of Region 19 extending an offer to and receiving an acceptance from a successful applicant before the end of April 2018.

Sponsor's Application Materials: Applications shall include the following: 1.) cover letter; 2.) resume; 3.) **official** transcripts covering law school **and** undergraduate education; and 4.) no less than three references with at least two of the references coming from non-school related sources. The successful applicant must submit to and pass a background/security check conducted by the U.S. Federal Government prior to commencing work as an extern.

Minimum Hours: *Externship:* 16 hours/week

Sponsor's Timelines: No later than Friday, March 16, 2018

Course Prerequisites: Labor Law is highly recommended; Public Sector Labor Law and Collective Bargaining is helpful.

Jurisdiction: U.S. District Court, U.S. Court of Appeals, NLRB

Focus Group Qualification: Labor & Employment Law

<i>Course</i>	<i>#:</i>	<i>EMPL</i>	<i>#</i>
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