



Law Clerk Opportunities - All Offices

The Attorney General's Office is pleased to invite qualified first and second-year law students to apply for summer 2018 volunteer or externship positions. Volunteer law clerks and externs glean worthwhile, enriching and educational experiences working for what we believe to be the best public law firm in the country.

The Office's spring recruitment program is available to any qualified first or second-year law student. At the conclusion of this recruitment program, offers will be made. Those who receive offers will begin their clerkship during the summer of 2018.

Required Application Materials/Deadline:

Students interested in participating in this program must apply to the "2018 Spring Law Clerk Recruitment Program - All Offices" posting at www.careers.wa.gov, click "apply" using the green button and submit a profile. In addition to fully completing a profile and responding to all supplemental questions, you must upload the following materials by **Monday, February 12, 2018**. (If you are **only** interested in our Spokane office, you *must* apply to the "2018 Spring Law Clerk Recruitment Program - Spokane Office" posting by January 28th.)

- **A letter of interest;**
- **Resume;**
- **Law School Transcript (official or unofficial); and**
- **Letter of recommendation*.**

** Second-year law students are required to submit one letter of recommendation. The letter of recommendation is the only document that will be accepted separately. The letter of recommendation can be submitted by the recommender directly to the recruitment office by e-mail (Letrice.Tobin@atg.wa.gov), mail (800 5th Avenue, Suite 2000, Seattle, WA 98104) or fax (206-389-2058). First-year law students must submit a list of at least three references.*

Additional information (e.g., writing sample, additional letters of recommendation) will be accepted, though is not required. Incomplete applications will not be accepted or considered.

Recruitment Process:

Please be sure to indicate your division and location preferences on your application as your application material will be forwarded to the participating divisions for which you indicate an interest. Please refer to our Annual Report for more information on specific divisions. The divisions will determine who to interview and will directly contact students to set up interviews. It is expected that divisions will make their final decisions in early March. Applications of those not selected for an interview or are not selected by a division with whom they have interviewed, will be retained should additional opportunities arise.

The Attorney General's Office respects and encourages diversity in the work force. The Office of the Attorney General is an equal opportunity employer and does not discriminate on the basis of race, creed, color, national origin, sex, marital status, sexual orientation, gender identity diversity, age, honorably discharged veteran, veteran status, or the presence of any sensory, mental or physical disability or the use of a trained dog guide or service animal by a person with a disability. Persons requiring reasonable accommodation in the application process or requiring any information in an alternative format may contact me or the Washington Relay Service at 1-800-676-3777 or www.washingtonrelay.com.