

**KING COUNTY BAR ASSOCIATION
LABOR & EMPLOYMENT LAW SECTION**

LABOR AND EMPLOYMENT LAW SUMMER GRANT - \$6,000

Purpose

To provide financial support for a law student working at an unpaid summer clerkship focused on labor and/or employment law.

Sponsor

This grant is funded by the King County Bar Association Labor & Employment Law Section. For more than half a century, the Section has fostered a spirit of collegiality and mutual respect among lawyers from all segments of the labor and employment bar. Our members represent every perspective, including management, employee, and union side attorneys; arbitrators and mediators; inside and outside counsel; attorneys in government and nonprofit agencies; and practitioners from firms of all sizes. Each year, our members collaborate on planning the annual Pacific Coast Labor & Employment Law Conference, now in its 50th year. Proceeds from the Conference fund the law student summer grant and the Mary Ellen Krug Scholarship.

Eligibility

The KCBA Labor & Employment Law Section welcomes applications from first- and second-year law students interested in pursuing a career in labor and employment law. Whether your long term goals involve working in the private, public, or nonprofit sectors representing employers, unions, or employees, or serving as a neutral, we encourage you to apply.

The \$6,000 grant is awarded to fund a minimum of 330 hours of work with a government or non-profit entity. Some aspect of labor and/or employment law must be the sole focus of the clerkship, and the student must be directly involved in the work. See Appendix 1 for a list of examples of Sponsoring Organizations that may qualify.

Selection

The Selection Committee will be comprised of representatives of the KCBA Labor and Employment Law Section chosen by the Section Chair (or designee) and one (1) representative from the University of Washington School of Law.

Application Process

A complete application will include:

1. A current résumé.

2. Two blind letters of recommendation submitted directly by the recommender and received by the application deadline directly to spangler@uw.edu. Please have the recommender include applicant's last name and KCBA L& E LOR in the subject line. For example, "Smith, KCBA L& E LOR."
3. A two-page (or four-page double spaced) essay addressing:
 - a description of the work you will perform for the Sponsoring Organization
 - your interest in labor and employment law
 - any experience you have in labor and employment issues
 - why you should be selected.
4. A transcript (unofficial is permissible) of all law school courses taken to date.
5. A "Statement of Commitment" from a Sponsoring Organization that agrees to host and supervise your clerkship this summer. See Appendix 2 for an example.

Please make sure your name is clearly listed on each page of your application materials.

The application deadline is Monday, April 10, 2017. Applicants should submit completed applications by scanning, converting to PDF (as one file), and emailing the application to Ann Spangler at spangler@uw.edu.

Terms and Conditions

Payments. Upon selection and acceptance, the first half of the grant (\$3,000) will be paid to the recipient by KCBA at the beginning of the clerkship. The second half of the grant (\$3,000) will be paid by KCBA upon the Section's approval that all requirements have been met and confirmation from the Sponsoring Organization has been received.

Recipient Summary Report. At the conclusion of the clerkship, the recipient must submit a summary report to the KCBA Labor & Employment Section Chair (or designee) indicating that s/he has successfully completed the requirements of the clerkship and describing and evaluating his/her experience and accomplishments. This report should be two to three pages in length. The applicant should submit the final report by September 29, 2017.

Sponsoring Organization Confirmation: The Sponsoring Organization must provide written confirmation to the KCBA Labor & Employment Section Chair (or designee) that the recipient successfully completed the requirements of the clerkship. The Organization should submit the Statement of Completion by September 29, 2017.

Non-Completion: Should the recipient be unable to undertake or complete the proposed project due to a change in the Sponsoring Organization, personal issues, or other reasons, the student must immediately notify his/her KCBA Section contact. The Selection Committee will decide whether to rescind the grant or to require its full or partial repayment. Such decisions will be within the sole discretion of the Selection Committee.

Taxes: Please be advised that, depending on the manner in which payment is made, the recipient may be responsible for applicable taxes.

APPENDIX 1 SPONSORING ORGANIZATIONS

Sample Sponsoring Organizations

- Equal Employment Opportunity Commission
- Federal Mediation & Conciliation Service
- King County Office of Labor Relations
- King County Prosecuting Attorney's Office, Employment Section
- Labor unions
- National Labor Relations Board
- Seattle City Attorney's Office, Employment Law Division
- Unemployment Law Project
- U.S. Department of Labor Solicitors Office
- Washington Attorney General's Office, Labor and Industries Division
- Washington Attorney General's Office, UW Labor & Employment Law Unit
- Washington State Public Employment Relations Commission

Other Organizations

If you have identified an organization that may be consistent with the purposes of this grant, and it is not listed in Appendix 1, the Committee is happy to consider whether the placement qualifies. Please submit the following information about your proposed Sponsoring Organization:

- a. its work and priorities;
- b. the nature of the labor and/or employment law assignments;
- c. the agency's government or non-profit status.

The decision whether or not a proposed Sponsoring Organization is an appropriate placement rests in the discretion of the Selection Committee.

Notice of Non-Selection to Sponsoring Organization

The Selection Committee is not in a position to assume responsibility for communicating with the proposed Sponsoring Organizations about applicants who are not awarded the grant. Please note that those Organizations will need timely notice that you will not be working for with them if that is the case.

APPENDIX 2
SAMPLE STATEMENT OF COMMITMENT

Dear Selection Committee:

I have reviewed the requirements of the KCBA Labor & Employment Law Summer Grant.

On behalf of the organization listed below, I agree that if [applicant's name] is selected as the recipient of the grant, I will supervise the placement of this student in our organization for the upcoming summer, in accordance with the requirements.

Name:

Title:

Organization:

Address:

Phone:

Email: